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THE CARENAGE
ST. GEORGE'S
GRENADA, W.I.

22nd July, 2016

Mr. Mike Sylvester
Permanent Secretary
Ministry of Finance
Carenage
ST. GEORGE'S

Dear Sir;

RE: EXEMPTION FROM NEW PROCUREMENT PROCESS – TYRELL BAY PROJECT

We refer to our telephone conversation yesterday on the above subject matter.

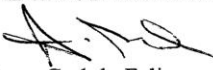
We sincerely appreciate your perspective on the matter and the assurance you gave that there should not be any undue delay if the new procurement process are followed.

As a result, please find attached a brief outline of the project with the estimated timelines we are working with; so that your office can take the necessary steps to commence the procurement of the relevant services on behalf of the Grenada Ports Authority.

Also attached is the draft **Invitation for Bids** we were about to send to the local newspapers to commence the bidding process. Once the content is satisfactory to your office, we shall be grateful if it be sent out to the newspapers no later than 12:00 p.m. on Tuesday, July 26, 2016. This deadline is to ensure that it is published by Friday, July 29, 2016.

Again, we thank you for advice and look forward for your continued support.

Yours sincerely,
GRENADA PORTS AUTHORITY


per Carlyle Felix
GENERAL MANAGER

CF/nj
Sec/General/Govt/MOF/Exemption-Procurement22July16

INVITATION FOR BIDS (IFB)

Grenada Ports Authority Construction of Tyrell Bay Port Facility Tyrell Bay, Harvey Vale, Carriacou.

. The **Grenada Ports Authority** (GPA) intends to construct the new **Tyrell Bay Port Facility** at Tyrell Bay, Harvey Vale, Carriacou.

. The Works comprises the construction of a single storied building of approximately 6,200 square feet in plan, with a mezzanine floor of approximately 1,750 square feet. The Ground Floor will comprise warehousing space together with departments for Customs, Immigration, Health & Pest Control, the Bureau of Standards and the GPA Pay Station. An area will also be designated for brokers. The Port Police Living Quarters will be located on the mezzanine floor together with offices for the Senior Officer and the Diarist.

External work will comprise the construction of Reinforced Concrete Pavements, Storm Water Drainage Structures, Water Storage Tank, Septic Tank & Leach Field, supply & installation of a Stand-by Generator, Security Lighting and Fencing of the property.

. The GPA now invites sealed bids from eligible bidders for the procurement of Civil Works for **Construction of the Tyrell Bay Port Facility**.

. Bidding will be conducted through National Competitive Bidding (NCB) procedures.

. Requirements to qualify as an Eligible Bidder include:

a) Financial capability:
Evidence of an annual average turnover of at least EC\$1.0 million calculated as total certified payments received for contracts in progress or completed within the last three years.

b) Experience and technical capacity:
General experience on construction contracts in the role as contractor or subcontractor for at least the last 5 years prior to the bid submission deadline.

Specific Experience as contractor on at least (1) contract within the last (5) years, valued at least EC\$1.0 million that has been successfully completed and that is similar to the proposed works.

Additional details and requirements are provided in the Bidding Documents.

. A complete set of Bidding Documents may be obtained by interested bidders from **The Grenada Ports Authority, The Carenage, St. George's, upon payment of a non-refundable fee of EC\$500.00**

7. Completed Bids must be delivered to **The Chairman, Public Tenders Board, Financial Complex, The Carenage, St. George's, on or before 3:00pm on Thursday, 1st September 2016.** Late bids will be rejected.
8. Bids will be opened in the presence of bidders' representatives who choose to attend in person at the **Public Tenders Board, Financial Complex, The Carenage, St. George's at 3:15pm on Thursday, 1st September 2016.**
9. All bids must be accompanied by a Bid Securing Declaration (Included in the Bidding Documents) which shall be submitted with the bid.

Grenada Ports Authority (GPA)

Construction of Tyrell Bay Port Facility

Brief Description of the Works:

The Works comprises the construction of a single storied building of approximately 6,200 square feet in plan, with a mezzanine floor of approximately 1,750 square feet. The Ground Floor will comprise warehousing space together with departments for Customs, Immigration, Health & Pest Control, the Bureau of Standards and the GPA Pay Station. An area will also be designated for brokers. The Port Police Living Quarters, together with offices for the Senior Officer and the Diarist will be located on one half of the mezzanine floor. The other half of the mezzanine floor will house Main Offices for Grenada Port Authority and for Customs.

External work will comprise the construction of Reinforced Concrete Pavements, Storm Water Drainage Structures, Water Storage Tank, Septic Tank & Leach Field, supply & installation of a Stand-by Generator, Security Lighting and Fencing of the property. The Project will be constructed on a three-acre (3 Ac.) area of reclaimed land obtained by GPA from the Carriacou Development Company.

Projected Timelines:

1. Bid Opening and Recording of Bids by Tenders Board	1 st September 2016
2. Bids sent to Consultant for Appraisal	5 th September 2016
3. Consultant's Submission of Tender Appraisal Report with Recommendations for Award	19 th September 2016
4. Tenders Board Review of Appraisal Report	1 week
5. Award of Construction Contract by Tenders Board	26 th September 2016
6. Contractor Mobilization	3 weeks
7. Start of Construction	17 th October 2016
8. Construction Period	10 months
9. Completion Date/Project Hand Over	31 st August 2017
10. Defects Liability Period	12 months
11. Maintenance Certificate	31 st August 2018

Consultant's Estimated Construction Cost (including Contingencies): **EC\$3.44m**

