



JAPAN-CARIBBEAN CLIMATE CHANGE PARTNERSHIP

Pilot-project concept note template

I. General Information

Project name	
Date received (to be filled in by UNDP)	
Status	<input type="checkbox"/> New Project <input type="checkbox"/> Existing Project
Duration of the project	

II. Ministry Information

Name of the Ministry	
Mission of the Ministry	
Address	
Telephone	
Fax	
Email	
Contact person for this project	
Telephone	
Email	



III. Experience with similar projects

What experience does the organization have to execute similar projects?- Minimum 3 projects in the last 10 years. Or, how does the proposed project contribute to the achievement of the Ministry's target?

	Project Name	Period	Donor(s)	Short description
1.				
2.				
3.				

IV. Location of the project

Give a short description of the community.

(population, including male-to-female ratio, source/s of income, geographical location)

Parish	Location	Please indicate which of the following J-CCCP focal area/s will be addressed <input type="checkbox"/> Water resources management <input type="checkbox"/> Sustainable Agriculture <input type="checkbox"/> Renewable Energy & Energy Efficiency <input type="checkbox"/> Climate Resilience and Disaster Risk Management	Priority area/s to be addressed (please refer to item 3 of the guidelines in the project concept criteria).	How many persons will benefit from this project?



<input type="checkbox"/> St. Andrews				
<input type="checkbox"/> St. David's				
<input type="checkbox"/> St. George's				
<input type="checkbox"/> St. Johns				
<input type="checkbox"/> St. Mark's				
<input type="checkbox"/> St. Patrick's				
<input type="checkbox"/> Carriacou and Petite Martinique				

V. Problem Statement

(Describe the problem, target group, the cause and the effects. How will the community participate in this project? How will the sustainability of the project be guaranteed after all the funds have been spent? Max 500 words)



VI. Objective of the Project

(Describe the objective of this project and the activities that will be executed to reach this objective. Max 300 words)

VII. Monitoring of the project

(Describe the methodology that will be used to monitor the results of the project during and after implementation (Max 500 words)

VIII. BUDGET in USD

Project budget

	Funding Source	
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	Activity (These must match those in section 4)	Ministry/Proposing Organization	J-CCCP	Co-financing (if applicable)	Total Costs
1					
2					
3					
4					
5					
Totaal					

IX. Timeline of the project

(Describe the timeline of the mentioned activities of the project in months)

	Activity	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
1													
2													
3													