

Terms of Reference (ToR)

Regulatory Framework Expert and Legal Advisor

Start Date: September 2026

Duration: 19 months (until March 2028)

Location: St. George, Grenada

Reports to: Project Manager

1. Background

The Government of Grenada is implementing an electric mobility (e-mobility) project

aimed at accelerating the transition to low-carbon, climate-resilient transport systems.

The initiative supports national sustainable development priorities and aligns with regional and international commitments, particularly within Small Island Developing States (SIDS).

The project is executed in collaboration with key government stakeholders, including but not limited to:

- Ministry of Infrastructure and Physical Development, Public Utilities, Civil Aviation & Transportation
- Ministry of Finance
- Grenada Transport Commission
- Grenada Solid Waste Management Authority
- Ministry of Climate Resilience, The Environment & Renewable Energy

2. Objective of the Consultancy

The objective of this consultancy is to provide expert legal and regulatory advisory services to support the development, review, and adoption of comprehensive regulatory frameworks for electric vehicles, charging infrastructure, fuel quality standards, and end-of-life vehicle management in Grenada.

3. Scope of Work

Main Duties

- Develop regulatory proposal on electric vehicle import specification, licensing and

periodic technical inspection requirements

- Develop regulatory proposal on technical approval and installation, including standards and technical specifications, of public and private charging stations
- Develop proposal for regulating fuel quality through a just transition
- Provide technical assistance to support government approval process, including stakeholder consultations on regulatory reforms
- Develop proposal for updating legislation on electric vehicle incentives
- Provide technical assistance to support the approval process of the proposal for updating legislation on electric vehicle incentives
- Develop proposal to update the national Solid Waste Management Strategy for regulating electric vehicle end-of-life and EV battery reuse
- Provide technical assistance to support government approval process of policy and regulations for end-of-life vehicle management
- Provide necessary legal information as and when required for project management decisions

4. Activities and Deliverables

Deliverables under direct responsibility:

- 3.1.2 One (1) consultation workshop on a proposal for regulating the importation of conventional and electric vehicles and charging infrastructure, including workshop report
- 3.1.3 Proposal for regulating the importation of vehicles presented for adoption by the Ministry of Infrastructure and Physical Development, Public Utilities, Civil Aviation & Transportation, covering: internal combustion engine vehicles (including vehicle energy efficiency and emissions); and electric vehicles (including licensing and technical inspection requirements)
- 3.1.4 Proposal for regulating electric vehicle charging infrastructure presented for adoption by the Ministry of Finance
- 3.1.5 Report on regional and international good practices, with a focus on SIDS, for regulating fuel quality while ensuring a just transition, and recommendations for Grenada
- 3.1.6 One (1) consultation workshop on a proposal for regulating fuel quality through a just transition, including workshop report
- 3.1.7 Proposal for regulating fuel quality through a just transition presented for adoption by the Ministry of Finance
- 3.1.8 Technical assistance to support government adoption processes, including stakeholder consultation and meetings as needed

- 4.1.2. One (1) consultation workshop for updating the National Solid Waste Management Strategy and amending the Waste Management Act for regulating electric vehicle end-of-life and EV battery reuse, including workshop report
- 4.1.3. Proposal to update the National Solid Waste Management Strategy for regulating electric vehicle end-of-life and EV battery reuse submitted for adoption by the Ministry of Climate Resilience, The Environment & Renewable Energy
- 4.1.4. Proposal to amend the Waste Management Act for regulating electric vehicle end-of-life and EV battery reuse submitted for adoption by the Ministry of Climate Resilience, The Environment & Renewable Energy

Deliverables for which support will be provided:

- 1.4.2 Prepare Memorandum of understanding with the Grenada National Training Agency for executing the capacity-building mechanism elaborated in deliverable 1.4.1
- 2.2.2¹ Service contract for GRENLEC installation, operation (including favourable tariff for electricity charging rates), maintenance and data sharing related to the solar PV plant and the charging stations

5. Minimum Requirements

- A university degree (MSc or PhD) in a subject related to law, regulatory development, contracts, and public policy
- At least five (5) years of experience in preparing public regulations, contracts and policies
- At least five (5) years of experience working with ministries, national or provincial institutions on regulatory and contractual issues
- Proficiency in English

6. Qualifications and Competencies

- Advanced degree (Master's or higher) in law, regulatory development, public policy, or a related field
- Strong analytical, research, and report-writing skills
- Excellent stakeholder engagement and facilitation skills
- Ability to work effectively with government agencies and international partners

¹ Certain deliverables under this project require collaboration between the Consultancy on Renewable Energy Technologies and the Regulatory Framework Expert and Legal Advisor. In such cases, the Technical Advisor shall serve solely in a supervisory and coordination role to ensure alignment between the consultancies, while each consultancy remains independently responsible for its respective deliverables and technical outputs.

- Strong written and oral communication skills in English
- Familiarity with the SIDS context, preferably in Grenada

Applicants must submit the following in a single PDF document:

- Curriculum Vitae (CV)
- Cover Letter
- Two (2) professional referees

File Name Format: First initial and last name (e.g., JDoe.pdf)

Email Subject: Application – Regulatory Framework Expert and Legal Advisor
Consultant Contract

Submission Details

- Email: ta@transport.gd
k.sylvesterprojects@gmail.com
- Deadline: July 6th, 2026

Additional Notes

- Only shortlisted candidates will be contacted
- Late applications will not be considered

Performance Standards and Evaluation

The Consultant's performance will be evaluated based on the quality, timeliness, and completeness of deliverables, as well as effectiveness in stakeholder engagement and the technical soundness of outputs.

Procurement Disclaimer

The Government of Grenada reserves the right to accept or reject any proposal, and to annul the selection process at any time, without thereby incurring any liability to affected applicants.